



## 7 Elementary East Officer Report March 2018



### Contact information

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### Elementary teacher day is as follows –

- Monday – 6 hours, 45 minutes (8-2:45)
  - 45 minute meetings may be held on the first 3 **calendar** Mondays of each month, except in September when the meetings may be held on the first 3 **school** Mondays.
- Tuesday – Friday – 7 hours (8-3)

Any member who is called into a meeting with an administrator has the right to know the purpose of the meeting prior to that meeting. That member also has the right to union representation. Do not hesitate to respectfully stop the meeting until you are able to have a representative present if you feel it's necessary!!

I would like to attend your monthly meetings. Please let me know when they are!

Teacher evaluations are done in a 3 year cycle – observation, peer collaboration, action research. The only exceptions to this would be movement to a new grade or new building, if you are new to the district, or if you and your principal agree that observation is the best method of evaluation for you.

Special Ed. teachers, ELL Resource teachers, Reading Specialists, and Specialists should ALL be used to cover homerooms when substitute teachers are not available. Coverages should happen on a rotating basis and this plan should come from building administration.

Be sure you are holding monthly building meeting with teachers and with administrators.

School Code dictates that all teachers have a 30 minute duty free lunch period every day. This does not change due to PSSA testing.

Respectfully submitted by,  
Lindsay Evans