

## 9. REA Elementary Special Services Report

December 2017

### Special Education-

If a program coordinator meets with you unannounced and you feel it is, or may become, disciplinary in nature, please stop the meeting and request that a REA building rep. is present in order to continue. I want to be notified if this occurs.

Please do not put any student information in any correspondence with the REA. (e-mails, copies of emails, notes from meetings, etc.)

**Child count:** Thank you for working so hard to meet the child count deadlines. If you have any concerns regarding any paperwork—please contact me.

**Progress Monitoring-** As far as I know all reports were completed. We were directed to send them home with students if parents did not come to conferences. Any feedback on the process would be appreciated.

**Policies/Procedures-** New policies and procedures have been presented at PD in October and November. If you have any concerns please discuss them with your principals. If you feel that they haven't addressed your concerns, I would be happy to help you or direct your question to someone in the Special Ed Department.

**PASA:** Program Coordinator working on PASA is Rene Reese

Enrollment: **October 2 - November 17, 2017**

***You should have received an email requesting that you enroll students for Science, Math and Reading***

Test Administrator Training: **January 2 – February 16, 2018 –**

***\*\*time should be provided for you by your principal in order to complete this training***

Test Administration Window (ALL content areas): **February 19 – April 13, 2018\***

***\* No student responses may be entered or student videos uploaded after this date***

Test Materials Returned to PASA by **April 27, 2018**

***\*\*\*\*\*ESY must be in IEPs by the end of February for 2018 ESY. So, if you have any IEPs due in Feb, March, April, May or June---you must hold a new IEP mtg in FEB.***

### ESL-

-Ellevation progress reports were due by November 22, 2017. Thank you for completing them.

Please reach out to your ESL teachers if you are not an ESL teacher and providing input. Or request a meeting to discuss a student's progress.

If a student was exited from ESL, you will still need to complete an ellevation progress report for 2 years after they are exited. This will provide information to support the student being exited or the need for more ESL services.

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