

# Elementary East Officer Report January 2019

Contact information

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Please follow chain of command and timelines when filing a grievance or complaint. When correct procedures aren't followed it hinders the grievance process.

If you are given an unsatisfactory observation rating, contact your building rep immediately.

Make sure you have lesson plans EVERY DAY as well as 2 skeletal plans.

I would like to attend your monthly meetings. Please let me know when they are!

Respectfully submitted by,  
Lindsay Evans