

**October Report
Elementary West Officer**

1. **Email Address**- My email address is lshermanrhs@gmail.com or you can call me at 610-914-4666.
2. **REA Website**- Please visit our website at www.readingea.com.
3. **5th Annual Fall Festival At Eastern Region**- Saturday, November 9th is the 5th Annual Fall Festival at the Eastern Region Office from 11:00-2:00. The Eastern Region Office address is 4950 Medical Center Circle in Allentown. I hope to see you there. All members and their families are welcome to attend. Come in costume for added fun! Our theme is Cowboys!
4. **State Delegates to the NEA-RA** - If interested in applying to be a state delegate, look in the latest PSEA Voice magazine for an application to run. Applications are due soon!
5. **I Want To Attend Your Meetings**- I would like to come to each building for either your monthly building meeting or your monthly meeting with your principal. This may be a way to open up communications to all. Send me an email with dates for your member meetings and monthly meeting with your administration.
6. **Lesson Plans**- There is Board Policy that states that we must have complete lesson plans for one day and skeletal plans for the following two days. If you do not, **it is an automatic unsatisfactory rating for your observation**. There is nothing that the union can do for you in your defense.
7. **Reading EA Support for Student PSEA Conference** - I would also like to ask if we, REA, would consider making a monetary donation to help fund these amazing educators. The region is being asked to help support with a \$500 donation to help offset the cost of the conference.
8. **VOTE- Remember to vote on Election Day, Tuesday, November 5th**. Please consider voting for PSEA endorsed candidates. These candidates are chosen based on their pro public educational beliefs. All candidates must go through an interview process regardless of party affiliation.
9. **Denial of Personal Days**- A principal cannot deny a personal day on an in-service day or any other day if the 10% building quota has not been met.
10. **Chain of Command**- The chain of command is as follows:
 - Teachers go to their Building Rep with their issues.
 - The Building Rep is the first one to discuss the issue with the principal to try to get a resolution. If the situation is a Level 1 grievance, **I must** to be at that meeting. Grievances are time sensitive. Please call ASAP so we can give Wally time to write the grievance. The grievant will fill out the grievance form with as much information as possible to help Wally write up the grievance.
 - If you do not know an answer, call me.

Respectfully submitted,
Lori Sherman