

November Report
Elementary West Officer

1. **Email Address**- My email address is lshermanrhs@gmail.com or you can call me at 610-914-4666. I have this email linked to my phone.
2. **REA Website**- Please visit our website at www.readingea.com
3. **Building Rep Duties**- *Hold monthly meetings to keep your members in the loop with the information that you get at our meetings. Post the reports on your REA bulletin board.*
4. **Conferences**- Please check the 8 hour time. Your comp time starts after 2:45 on Monday since it is the fourth Monday of the month. **Please note that we are not allowed to leave until 3:30 on the 27th. Also note that we DO NOT have off on Monday, December 2nd.**
5. **I Want To Attend Your Meetings**- I would like to come to each building for either your monthly building meeting or your monthly meeting with your principal. This may be a way to open up communications to all. Please let me know when and where you plan on having a meeting. I will try to make arrangements to be at different buildings each month. Thank you Riverside for and 10th and Green for asking me to attend your building meetings.
6. **Insurance**- You may see more money in your paycheck right now due to handing in your physical information by June 30, 2018. This is one benefit that you shouldn't miss out on. You can get your physical at any time. Physicals do not fall under the one year and a day rule.
7. **Section 30 Split Coverage Pay**- You should be keeping track of the date, # of students, amount of time with you since October 5th. Rebecca is working with how to fill out the form.

Enjoy your family time this Thanksgiving break!

Respectfully submitted,
Lori Sherman