

Special Services Report-November 2019

Special Education:

Child Count:

In preparation for the December 1st, 2019 child count, the following documents in IEPPlus must be finalized by November 15th, 2019:

- Initial Evaluation Report • NOREP • IEP Invitation • IEP

Do not open a new document after 11/15/2019 until 12/09/2019.

For individual cases, please confirm with your Program Coordinator.

Special Education Lead Teachers will receive an email from the Special Education Data Coordinator when you can open documents in IEPPlus.

•RR Timeline

○ RR completion is a joint responsibility between the Case Manager and the Psychologist. If either party is concerned regarding the completion of the RR in a timely manner, the Case Manager or the Psychologist should:

- Connect with their colleague to determine progress of the RR.
- If there is concern the document may not be completed on or before the compliance deadline, it is incumbent upon the Case Manager or the Psychologist to reach out to administration (Principal or Special Education Program Coordinator) and express the concern.

•PTREs

○ Psychologists are now responsible for issuing and tracking the PTREs. This is no longer completed by the School Counselor.

ESL-

Ellevation-you may receive an e-mail requesting that you fill out a report pertaining to students in your classroom. Only fill out the information that pertains to you.

Chrissie Stauffer

REA Special Services Officer

chrissieteach@aol.com stauffec@readingsd.org PLEASE PUT "REA " in the Subject line