

Reading Education Association/Reading School District

SAC MINUTES

Tuesday, December 10th, 2019

REA Executive Committee Members Present: Lindsay Evans, Rebecca Titus, Desiree Wagner, Lori Sherman, Deb Redcay

Administration Members Present: Dr. Mumin, Dr. Jen Murray, JuliAnne Kline, Wayne Gehris, Jesse Leisawitz

REA Executive Committee Members Absent: Joe Okonski, Chrissie Stauffer, Karl Ruch, Jeremy Lowther

The purpose of the SAC is for REA and Administration to meet in a proactive setting to resolve potential issues and establish clear and concise district direction pertaining to scheduling, policies, procedures, and practices, while adhering to the Collective Bargaining Agreement and meeting the goals of the RSD Strategic Plan.

I. Call to Order: Meeting called to order at 4:20 pm

II. New Business:

A. District

1. **PD focused on mental health for ALL staff** – Lindsay Evans – is it possible to have some type of PD focused on Mental health; we are dealing with students who are traumatized, and we are not trained. JulieAnne Kline – timeline has started for this. Carebridge is the new EAP provider beginning in February. Teachers can call Carebridge with individual issues and they will connect them with resources available.
2. **Scheduling Holiday concerts with possible snow days - how should teachers at multiple buildings/levels handle this?** – Lindsay Evans – JulieAnne Kline - this needs to be worked out building by building.
3. **Why Martin Luther King can't be made up** – Lori Sherman – Dr. Mumin - it's a day of service and some board members use this day to help with the service day.

B. REA

✓ **ELEMENTARY – LINDSAY EVANS/LORI SHERMAN**

1. **Kindergarten prep on the 4th & 5th Monday** – Lindsay Evans –
 - Some Kindergarten teachers are not getting their full planning time due to the 2:45 dismissal on the 4th and 5th Mondays of the month.
 - Could buildings have another teacher (specialists, resource teacher) cover breakfast for 15 minutes so the kindergarten

teachers can be relieved of breakfast time so they can have prep time.

- If all the Kindergarten teachers eat together, is it necessary to have them all present in the cafeteria at the same time. Perhaps one or two could take their 15 minutes prep time each day, on a rotating basis.

2. **Conference schedule** – Lindsay Evans

- no comp time was given this year, so there were not enough evening times for parents who requested evening conferences.

3. **New students arriving at homeroom doors with no notice** – Lindsay Evans

- is there a district policy that states when new students can come to the classroom?
- The issue is students are arriving at the door when teachers are not expecting them, so the teacher has no materials ready for them.
- This disrupts the education of all the students, as the teacher must stop teaching so she/he can show the new child where to go in the room.

Jen Murray - We want to get them in the classroom as soon as possible

- if we have no place for them to sit, how welcoming is that?
- Can the teachers at least get a heads up, so the teacher can prepare for the new student's arrival?
- Could we have a buffer so by the time the student arrives at the door, they are welcomed and have everything ready.

4. **Wonders Unit Test versus K report card** – Lori Sherman

- JuliAnne Kline - district will be looking at report cards; just haven't gotten to that yet. There are some things coming across with PIMS that need to be looked at for K and 1.

Unfilled positions – Lori Sherman

- number of unfilled positions
 - no number from HR. HR and Special Education are interviewing every week.
 - Jesse said he will find out from HR and include this information in the minutes.

✓ **MIDDLE SCHOOL – AARON THOMPSON/JOE OKONSKI**

1. Possible leaking/broken sewage pipe NEMS Library

- Wayne Gehris commented that the pipe had asbestos and is scheduled to be repaired either tomorrow or Thursday.

2. Inconsistency in Tier 1 offense referrals between middle schools

- Tier 1 seems to be the issue across the MS (NE 3 tier ones then a referral; Central MS some are 3 tier ones, and some are 5 tier ones before referrals). Is there some sort of consistent rule?
 - Jen Murray said she would have to see the specific email about the tier explanation.
 - She will take the information Aaron received and push it back on the other AP's.
 - Jen will look at the email and compare to Code of Conduct book and follow up.

3. Administrative coverage at NE

- lack of coverage
 - the plan is to move administrator back at the beginning of the new year.

✓ **HIGH SCHOOL – JEREMY LOWTHER (ON HOLD)**

✓ **SPECIAL EDUCATION – CHRISSIE STAUFFER (ON HOLD)**

1. Caseloads over 100%

2. Continuum of service from building to building, placement to placement

3. Parents are asking why their child's IEP is not being followed

4. What supports are there for regular ed teachers, due to the shortage of special ed teachers?

5. We continue to put a quota on the school psychologists for initial evals. yet, we can't provide services for these students due to a shortage of teachers.

6. Where is the funding being used if we are not providing services to the students?

✓ **GENERAL ITEMS**

III. Old Business

**a. Update issue with the IEP's not showing up in the system for incoming K kids?
How will this be prevented in the future? – Lori**

- Jen Murray received a few IEP's from Riverside (there was an issue, but Jen must revisit it) and NWEI (this one seemed to be a communication issue).

b. Safe Schools Modules – what is the comp time?

- (2 hours and 9 minutes) – Elementary can leave at 12:51.

c. Induction program

- emails sent out to people from 2015 and 2016 – people who are not fulfilling their 2nd year obligation.

IV. Adjournment: Meeting adjourned at 4:48 pm.