

March Report
Elementary West Officer

1. **Email Address**- My email address is lshermanrhs@gmail.com or you can call me at 610-914-4666.
2. **REA Website**- Please visit our website at www.readingea.com
3. **Lesson Plans**- If you do not have lesson plans, **it is an automatic unsatisfactory rating for your observation.** There is nothing that the union can do for you in your defense. An administrator can observe you or check for lesson plans at any time.
4. **Post Observation Feedback**- There is a breakdown in giving and getting feedback after an observation. Please make sure that you do your part. Please make sure you respond on PA-EETEP within 48 hours.
5. **Union Representation for Members**- A member has the right to union representation if he/she feels that the meeting could result in some form of disciplinary action.
6. **Clearances**- It is your responsibility to keep all of your clearances up to date. Check the dates to make sure your clearances are current. PSEA suggests getting your clearances in the summer so you don't have to worry about them expiring during the school year.

Respectfully submitted,
Lori Sherman



Spring is on the way!