

Elementary East Officer Report

December 2020

Contact information

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Thank you to AES, 10th & Penn, NWAE, 10th & Green and Riverside for inviting me to your November building meetings! Remember to hold a virtual building meeting every month to share information you get at Rep. Council. Please invite me – I'd love to attend! Also, be sure to hold regular meetings with your building administrators to discuss any concerns, problems, or anything else that might pop up. I'd be happy to attend any of these meetings as well.

Elementary teacher day is as follows –

- o Monday – 6 hours, 45 minutes (8-2:45)
 - o 45 minute meetings may be held on the first 3 **calendar** Mondays of each month, except in September when the meetings may be held on the first 3 **school** Mondays.
- o Tuesday – Friday – 7 hours (8-3)
- o **You are expected to work these hours during distance learning.**

Our CBA (p. 18, #6) states - "All monitoring or observation of the performance of an Employee by mechanical means shall be conducted openly and with full knowledge of the Employee." This means that if an administrator observes you (walk-through or formal) they MUST be logged into their Google account in a Google Meet.

If you get feedback in PAETEP that doesn't seem right – PLEASE CONTACT YOUR REA REP ASAP!!

It is not a good idea to be one-on-one with a student in a Google Meet. Have a plan. Use a different link for meetings with parents and coworkers than the one you use for your students.

Respectfully submitted by,
Lindsay Evans