

# Elementary West Officer Report

## September 2021

### Contact Information:

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Glenside, Northwest, Riverside, Millmont, Lauer's Park, and Tyson-Schoener

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### Reminders:

Please report any safety concerns to your building administrator. If the concern is not addressed in accordance with the health and safety plan, contact your rep.

If you are not receiving your 180 minutes of planning for any reason, please contact your rep immediately.

Thank you to Patty Swartz who has agreed to return as a building rep for Lauers's Park.

Your laptop should travel with you each evening in case of any further disruptions to in-person instruction.

Your district login should not be shared with subs, student teachers, or anyone else. While day to day subs are not to have access to Google classrooms and must be provided paper lesson plans for in-person instruction, each building has a generic sub password for internet access. If you have a sub that you know can make use of online resources and you are able to ensure access to a laptop (access may vary from building to building), supplementary online resources could be included with login instructions. Additionally, student teachers are assigned a unique login. Submit a ticket with the student teachers name, school email, and the dates they will be in your classroom.

Respectfully submitted,

Nathan Henschel