

November 2021 Special Services

Meeting with Special Ed Department:

Meeting was held on 10/27/21- we were scheduled for 30 minutes

#1 on the agenda- **Morale is low**, teachers are overworked, staff members are leaving.

Dr. Murrin said that a plan would be presented to the School Board at the October 27th meeting to assist with the current workload. We have no update. We do not have a future meeting scheduled at this time.

Child count.

All IEPs due **before 12/1** must be completed **by 11/12**. If you have been given a different date by your building PC, then follow that date. Most buildings have been told 11/12.

(IEP written, approved by LEA with checklist, hold meeting, make any changes during the meeting, signature paperwork scanned, signature paperwork uploaded to IEP plus, give to lead teacher to finalize with the checklist)

Problems getting signatures when virtual meetings are held:

IEP can be finalized if the meeting was held. Continue to request signatures from the team and parents as soon as possible. Send paperwork with student, have parent come in and sign, send it USPS.

Reading Virtual Academy-

Parents have been given the option to sign a waiver so their child does not have to come into the buildings for interventions. If the waiver has not been signed, continue to take attendance for your intervention groups in order to keep track of the services they have received.

Attendance should be noted in Progress Reports and Failure Prevention Plans.

Progress Monitoring for RVA: document when you contacted parents for the student to meet in the building or on a Google meet to test them.

FBA- new procedure, we need training-

Kate Okonski said to reach out to her and she will set up a time to go over the procedure with staff who need to conduct FBAs. The procedure is in the Special Ed Procedure Manual on pages 145-158.

Interventions:

If you still need materials for any interventions, please contact your building PC by email

LRE- Increasing Penn Data each year is not helping all students, we need to individualize our IEPs so students receive the support they need, (no time to discuss-put on agenda for next time)

Devereux- the teachers in the program need more support- they are our support (no time to discuss-put on agenda for next time)

Paperwork:

We are overwhelmed with incomplete RRs from last year, as well as extra IEPs due to caseloads being over. If you feel that you cannot complete any paperwork, or hold meetings, in order to stay in compliance, reach out to your PC in an email stating exactly what you may not complete on time. It is very important that you reach out ASAP as child count approaches so the PCs can offer suggestions or assistance.

Interventions for SPELA students:

ESL and Special Ed case managers should collaborate in order to assure students are receiving services from both departments.

PSEA's Special Education Conference: will tentatively be in person at the Penn Stater on March 4-5, 2022. Please look for more information forthcoming.

ESL:

Ellevation monitoring forms: Requests to complete the forms have been sent out for the first quarter. They were due October 1. If a student is flagged in the system, the ESL case manager will contact you about the student. If you have any questions about monitoring forms, please reach out to your grade level ESL teacher.

Director of ESL:

Wanda Crespo has been approved by the School Board, at the Sept 2021 meeting, to be the interim Assistant Superintendent. She will be in this position as they continue a search for candidates to fill Dr. Mumin's position as Superintendent. It was approved at the October 27th Board meeting that Angel Zimmerman will assist with the Director of ESL position.

ESL Title III Program Facilitators: Leo Hanley & Jessica Rech

***Please invite Beth and Chrissie to your monthly building meetings. We would be happy to attend and support you. We would like to hold virtual informational meetings, as well, in order to support you. Please contact us to set up a meeting.

Respectfully submitted,

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