

SAC Meeting Minutes

Dec 8, 2021

4:00 PM Virtual

REA members in attendance- Aaron Thompson; Chrissie Stauffer; Desiree Wagner; Evan Jack; Nate Henschel; Jen Oakes; Joe Okonski; Lindsay Evans; Rebecca Titus; Deb Redcay

Administration: Dr. Yamil Sanchez; Wanda Crespo; JuliAnne Kline; Jesse Leisawitz

- I. Call to Order - 4:00
 - A. Introduction of Jen Oakes

- II. Administrative Business
 - A. Early dismissals - Lindsay Evans
 1. The time is appreciated and helpful. Will early dismissals continue into 2022? - getting feedback and the time has been helpful; will the time continue until 2022?
 - a) No decisions are made; Dr. Murray will make the final decision.
 2. Specials being canceled
 - a) Specialists are now down to 176 instructional days. If the early dismissals continue, significant time with students will be lost, affecting 82s & SPMs
 - b) Classroom teachers now have the added burden of planning for the Specialists
 - (1) When specials are canceled, specialists are assigned to a specific grade level or duty; when they have to cover, someone has to plan for them
 - c) Glenside and 16th & Haak have no additional support on these days
 - (1) Specialists were able to work at their home school for that day
 - (2) REA believes Specialists should teach at the building they are supposed to be at
 - (3) Travel Specialists - what would be the best schedule - Lindsay will gather information and let administration know.
 3. HS - half days have been beneficial - future consideration - can we plan the Fridays on the interim or report card days
 - B. Plan for compensated prep time when a necessary but non-emergency schedule change occurs - Lindsay Evans

1. Grievance held in abeyance at CMS - prep time will be lost due to emergencies within the school; lunches were running very late and schedules needed to be adjusted; the schedules that needed to be changed had the teachers losing their prep time or a chunk of their prep time.
 - a) Moving forward - can a generalized list be created of what constitutes emergencies
 - (1) Jesse - this is something that is hard to do because something not on the list might come up
 - (2) Jesse - some teachers received extra prep time
 - (a) Jesse would like a list of suggestions on how that prep time can be made up
 - (i) Teachers switch or comp time offered
 - (3) Lindsay will compile a list of suggestions and send it to the Cabinet

C. Safety Concerns during fire drills - Jessica Steffy/Jen Oakes

1. HS - repairing more stairwells - an external door was barricaded from the outside and teachers were not told
2. RCAA - teachers and staff were evacuated from the building and had a difficult time of reentering the building after the fire had started
 - a) A car had pulled up and children got in the car and just left
 - b) Teachers tried to redirect students from going back into building and no administration cited these children
 - c) This was brought to Health and Safety committee

D. RVA Class sizes - Nathan Henschel

1. Is there a plan for class sizes over 30 students, like perhaps a cap?
 - a) Wanda - been in conversations with Ms. Bellick regarding class sizes; there is not an immediate plan; conversations are being held about how to provide extra staff
 - b) Considering why students are being sent to RVA
 - c) Looking at sending students back to their school due to not being in attendance
 - (1) Students being put in MTSS at home schools
2. Waiver - Eric Baker (SWMS) - several students in RVA and having parents of special education children signing waivers
 - a) Telling parents, they are waiving the rights of interventions

- b) There is no waiver drawn up for these parents to sign
 - c) Special Ed teachers are confused as to what to do
 - (1) PC teachers were having these discussions
 - (2) Students were going to school for interventions and missing some RVA time
 - (a) If they are at school for 3 hours for intervention, why not stay the entire day
- E. 2022-2023 School Calendar - Ms. Crespo
- 1. In the process of developing next year's calendar (8/29 as first day; 6/5 last day); 2 early dismissal days in calendar (10/31; 12/23)
- F. Snow days for 21-22 school year - Ms. Crespo
- 1. We are in the process of finalizing process of inclement weather
 - a) Traditional snow day with makeup day
 - b) Potential of early dismissal
 - c) Remote day (kids and staff stay home with live instruction)
 - d) Full remote day with asynchronous learning (teachers checking in throughout the day with office hours)
 - 2. 5 days that PDE grants us - do we only have 3 days left? (Rebecca)
 - a) Jesse - this year is different due to Emergency Declaration due to Covid
 - (1) The FID days haven't been tapped into so they are still available to us

III. Elementary

A. Split classes and Specials

- 1. 13th & Union Specialists are not being allowed to see their classes if the class is split. They are being used for bathroom breaks for teachers who are assigned to the Computer Lab that day.
 - a) The split class would reconvene for the specials class; once the class was over they would be split back to their classes
 - b) Classes are staying split; specialists are not allowed to teach their class for the day
 - (1) This has been brought up with Peggy Brown and she refuses to change her policy
 - (2) This isn't acceptable to take the class away to the Specialists
 - c) This is happening every time there is a split class
 - (1) Wanda will speak to Peggy

B. ESSERS money to replace Library Books - (Nadine Poper, Elementary Library Department Head)

1. Is there money to replace the library books that didn't come back when we shut down with Covid
 - a. February 2020 - end of last school year (time when books didn't come back) - all of the elementary schools lost a significant amount of books, which led to a significant cost.
2. Libraries don't have a complete series of books anymore
 - a. One elementary teacher was given some money to replace books at the end of last year and this year her budget was \$0.
 - b. JuliAnne commented that 12% of the budget has to go to Specials and must be split evenly.
3. ESSERS money is an application process
 - a. Library books were put in the application, under SEL (learning loss, remediation, SEL). Librarians could build up SEL collection with SEL books.
 - b. Each building is getting the same amount of ESSERS money but we don't know when it will be approved
 - c. SEL lens - have to put a twist on the books to state how they can be used for SEL learning.
4. General fund budget can be used to replace books that are lost (regular building budget)
5. The order was handed in to federal programs.

C. **Extension on the current mentoring program - Evan Jack**

1. Can we extend the mentor plan to some type of a more formalized buddy plan since we are back to face-to-face and have payment continue
 - i. JuliAnne will discuss with cabinet and get back next month

IV. **Middle Schools**

A. **Split class pay, coverages and section 30's - Aaron**

1. Concern is LS teachers are being pulled for coverages more often than ESL teachers
 - a) **Wanda - what level is this happening at?**
 - (1) Grades 5 and 6
 - (a) NWMS - all LS teachers were pulled and there was no small group, RAE, etc.
2. Classes are made larger during RAE periods - are we entitled to section 30's for 5 or more kids
 - i. **Split pay - arbitrator's ruling - there is no specific class being split; students are being re-rostered.**
 1. Department meetings happen before the day starts and carries on throughout the day

- a. 5th and 6th grade miss RAE; 7th and 8th grade don't miss RAE because it is in the end of the day
- b. This is happening 2 to 3 times a week
- c. Happening at the buildings that Aaron reps
 - i. Department meetings/IEP meetings
 - ii. Wanda - will talk to MS principals at meeting

3. Is there any direction as to who is to be pulled first?

- ii. Building principals make these decisions on their own
- iii. Difficult to juggle; Wanda will ask more questions and work on a plan.

V. High School

A. PD day attendance sheets- delivery/verification- main campus & satellites

- a. Inconsistencies with satellite campuses getting sign-in sheets downtown for staff to get credit
 - i. It is teacher's responsibility to check Frontline
 - ii. JuliAnne emails all principals the sign-in sheets in the AM
 - 1. If at campuses, they will email sign-in sheets to Stephanie and JuliAnne instead of HS
 - 2. Teachers need to sign the sign-in sheets
 - 3. If at RKA for half day - sign in sheets at RKA

B. At what point is a building considered unsafe? (Minimum # of staff defined for each building.

- a. There is no specific number set by PDE
- b. If PSEA has any suggestions, let the administration know.

C. Minimum number of security guards HS can operate at.

- a. With staff being out, there are some dead zones; staff calling for help and not getting through to anyone
 - i. Teachers are afraid nothing will change until someone gets seriously injured
- b. Dr. Sanchez
 - i. Today two additional safe school officers were brought to the high school
 - ii. 4 individuals are being considered as SSO
 - 1. One member is in training now
 - iii. Limited with how SSO's can be moved

1. Trying a new system of having SSO shadow a senior officer; week long training; few days of shadowing at RKAA before going to HS
- iv. Would like to have 8 officers at HS
 1. Want to make sure all MS and HS are being safe as well
- v. Administrators at all lunch periods
- vi. Waldo, Kevin and Dr. Sanchez have been looking at the list of hall walkers
 1. If the hall walkers continue, there is a clear path to start moving students out
 2. In November an MOU went out to RPD - 3 officers will be visible at dismissal
 3. Dr. Murray has been in conversations with the community
 - a. After the issue at the HS, a call was made to the Chief of Police and there were police cars visible at dismissal.
 4. Is there a way to design a formal program with CTC for the Public Safety program
 - a. This hasn't been thought of, but is something that can be discussed.

VI. Special Education

A. Devereaux

- a. Concern is that we were presented a program that would help the students and the program isn't up and running
 - i. Teachers in regular ed have these students coming into the classrooms with no support
 - ii. ES students need to be successful first in ES room in order to come back to regular education
- b. SW/NWMS/10th and Green
- c. The MOU was thought to alleviate the stress

VII. Adjournment - 5:14