

Elementary West Officer Report

March 2022

Contact Information:

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Glenside, Northwest, Riverside, Millmont, Lauer's Park, and Tyson-Schoener

Reminders:

Submit all section 30's and split class sheets promptly, the same day when possible but always within 48 hours.

SPM mid-point reviews are happening now. If you have not yet met with your administrator, this is your opportunity to revise the SPM template as appropriate. The validity of the SPM during a year that has had so many interruptions was discussed at SAC. Administration recognized that this is the roll out year for the SPM template, and as such, recognized the need for flexibility. As always, if you are given an unsatisfactory observation rating, or feedback in PAETEP that doesn't seem right, contact your building rep immediately.

Make sure you have lesson plans EVERY DAY. The board policy is five lesson plans. The first three should be full plans, the remaining two may be skeletal plans.

Please email me the time and, if it is held virtually, the link for your building meetings. I would like to attend a few building meetings each month. When emailing building notes to president@readingea.com please Cc me, n.a.henschel@outlook.com so that I can stay current with each of the building specific concerns.

The current Rep manual can be accessed here:

<https://drive.google.com/file/d/1BRlyC-96waGuFtWT0HIDmFyeDeKbRwHO/view?usp=sharing>

Respectfully submitted,

Nathan Henschel