

# Elementary Officer Report

## September 2022

Elementary West: Glenside, Northwest, Riverside, Millmont, Lauer's Park, and Tyson-Schoener

Elementary East: 10th and Green, 10th and Penn, 13th and Union, 13th and Green, 12th and Marion, 16th and Haak, Amanda E. Stoudt

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### Reminders:

- Teresa Heckman is the new Elementary East Officer. If you are a rep for one of the Elementary East schools please reach out to Teresa with your contact information. If a problem comes up for a member that is sensitive and should not be shared via district email, please use the private contact information at the bottom of this report. As we go into negotiations this year there will also be questions and information to share that will not be appropriate for district email.

-Welcome to Cindy Roberts and Becky Alexander, new Reps at Lauer's Park!  
Welcome to Shane Schlossberg, new Rep at 12th and Marion!  
Welcome to Jess Novak and Valarie Garvin, new Reps at 13th and Green!

-Please introduce yourself to new staff members within your buildings. Encourage them to join the REA union and promote the benefits we offer.

-If any members are not receiving Monday Messages, please send them to <https://www.psea.org/> to make sure that their personal registered email is correct (have them check their spam folder first).

-As your members start to figure out their schedules this year, new members may need help ensuring that they are receiving 180 minutes of prep and a duty-free lunch period. I know this is obvious but even with the hiring that took place we will still be dealing with staffing issues in most of our schools this year.

-With the construction that is taking place across the district there will be safety concerns. If a serious concern is identified, please report it immediately to your building administration and the head custodian. If it is not addressed, please let us know. Also, Judy Treichler is our Health and Safety Officer and should be cc'd when emailing these concerns: [treichlj@readingsd.org](mailto:treichlj@readingsd.org).

As per health and safety guidelines please follow the following steps when emailing concerns:

1. Indicate the building.
2. Indicate where the issue is taking place.
3. Indicate the specific issue.

4. Indicate that you talked to administration – names and dates.

5. Timeline of events. With any actions take. For example, work order placed on (date). AC contractors looked at vent, however, was not fixed on (date).

-Reminder- Clearances must be kept up to date.

-Please remind teachers who are completing the requirements for their level II certification this year to finish the application process. The requirements and level II application are posted on <https://www.readingea.com/resources/> if needed.

The current Rep manual can be accessed here:

<https://drive.google.com/file/d/1BRlyC-96waGuFtWT0HIDmFyeDeKbRwHO/view?usp=sharing>

Respectfully submitted,

Nathan Henschel

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