## Assistant treasurer's report 10/3/22

|  |  |  |  |  | Savi |  |
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| respectfully submitted, |  |  |  | savi |  |  |
| Dana Gerhart |  |  |  |  |  | savi |
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| Accounts |  | Goal [1] | $\%[2]$ | Cleared | Balance |
| :--- | :--- | :--- | :--- | ---: | ---: |
| Savings8796 |  |  | $0.0 \%$ | -5.00 | 505.07 |
| savings8799 |  |  | $0.0 \%$ | 0.00 | 595.63 |
| savings8795 |  |  | $0.0 \%$ | 0.00 | $186,620.85$ |
| checking |  |  | $0.0 \%$ | $-3,199.04$ | $54,631.04$ |
| credit union |  |  |  |  | $26,568.18$ |
|  |  |  |  |  |  |
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| Account | Date | Num [3] | Payee / Description | Category | Memo | $2[4]$ | Payment [5] | Deposit [6] | $\begin{gathered} \text { Account Balance } \\ {[7]} \end{gathered}$ | $\begin{gathered} \text { Total } \\ \text { BALANCE [8] } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| savings8799 | 9/01/22 |  | original balance |  |  |  |  | 595.63 | 595.63 | 595.63 |
| savings8796 | 9/20/22 |  | original balance |  | under 500= 5 fee |  |  | 305.07 | 305.07 | 900.70 |
| Savings8795 | 9/21/22 |  | original balance |  |  |  |  | 186,820.85 | 186,820.85 | 187,721.55 |
| credit union | 9/21/22 |  | original balance |  |  |  |  | 26,568.18 | 26,568.18 | 214,289.73 |
| checking | 9/23/22 |  | original balance |  |  |  |  | 55,663.30 | 55,663.30 | 269,953.03 |
| Savings8796 | 9/21/22 |  | transfer from 8795 |  | avoid service charges |  |  | 200.00 | 505.07 | 270,153.03 |
| savings8795 | 9/21/22 |  | transfer to 8796 |  | avoid service charge on 8796 |  | 200.00 |  | 186,620.85 | 269,953.03 |
| checking | 9/02/22 |  | lease direct web pay | office bills | copier | R | \$ 179.70 | 0.00 | 55,483.60 | 269,773.33 |
| checking | 9/07/22 |  | verizon | office bills |  | R | 99.82 |  | 55,383.78 | 269,673.51 |
| checking | 9/08/22 | 2325 | CTF enterprise | office bills | rent | v | 3,000.00 |  | 52,383.78 | 266,673.51 |
| checking | 9/09/22 |  | 1st energy | office bills |  | $v$ | 236.91 |  | 52,146.87 | 266,436.60 |
| checking | 9/12/22 |  | amazon return | office bills |  | v |  | 73.39 | 52,220.26 | 266,509.99 |
| checking | 9/12/22 |  | amazon return | office bills |  | v |  | 84.68 | 52,304.94 | 266,594.67 |
| checking | 9/12/22 |  | PSEA | dues | dues installment | c |  | 2,850.00 | 55,154.94 | 269,444.67 |
| checking | 9/20/22 | 3161 | Vicky Halferty | reps | cashed from 6/1/22 | c | 200.00 |  | 54,954.94 | 269,244.67 |
| checking | 9/20/22 | 2329 | Maria Lester | scholarships |  | c | 1,000.00 |  | 53,954.94 | 268,244.67 |
| checking | 9/20/22 | 2330 | Kate Speaks | scholarships |  | c | 1,000.00 |  | 52,954.94 | 267,244.67 |
| checking | 9/20/22 | 2331 | WCU- Kate Gundersen | scholarships |  |  | 1,000.00 |  | 51,954.94 | 266,244.67 |
| checking | 9/23/22 |  | stratix | office bills | copies- order \#10444 | c | 323.90 |  | 51,631.04 | 265,920.77 |
| checking | 9/27/22 | 2606 | Dana Gerhart | misc. reimburse | mileage for leadership conference | c | 139.23 |  | 51,491.81 | 265,781.54 |
| Savings8796 | 9/30/22 |  |  | interest |  |  |  | 0.01 | 505.08 | 265,781.55 |
| Savings8796 | 9/30/22 |  | service charge | service/late fee: | monthly avg still below $\$ 500$ ? ? | r | 5.00 |  | 500.08 | 265,776.55 |
| savings8799 | 9/30/22 |  |  | interest |  |  |  | 0.01 | 595.64 | 265,776.56 |
| checking | 9/30/22 |  | UGI utilities | office bills | gas bill | v | 27.55 |  | 51,464.26 | 265,749.01 |
| checking | 10/02/22 |  | google gsuite | office bills |  |  | 19.08 |  | 51,445.18 | 265,729.93 |
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$\triangle$ List of REA balances from the previous statement actual current balance on each statement notable items affecting the balance

4 Insert new rows above, then copy formulas/formatting.

[1] Savings Goal:
You can enter an amount here if you want to track a savings goal.
[2] Goal \% Complete:
Tells you how close you are to your goal for each category.
[3] Num:
Check number, DEP for "Deposit", TXFR for "Transfer", etc. This column is just for including extra information about the transaction.
[4] Reconciled (R) or Cleared (c) or Virtual (v):
Use this column to help you track which transactions show up in your bank account ("c" for "cleared") and which have been reconciled with your bank statement ("R" for "reconciled"), and which are transfers between your virtual sub-accounts ("v" for virtual). The word "virtual" refers to the fact that these transfers are only occurring in your spreadsheet and not in your actual bank account.

All transactions where this column is NOT BLANK will be included in the "Cleared Balance."
[5] Money LEAVING the account.
[6] Money ENTERING the account.
[7] Account Balance:
This column provides a running total for the account listed in column A. It is not based on date.
[8] Total Balance:
This column provides a running total for the entire register (sum of deposits minus sum of payments). It is not based on date.

