

Elementary Officers Report

December 2022

Elementary West: Glenside, Northwest, Riverside, Millmont, Lauer's Park, and Tyson-Schoener

Elementary East: 10th and Green, 10th and Penn, 13th and Union, 13th and Green,
12th and Marion, 16th and Haak, Amanda E. Stoudt

-Whenever a member is being asked to attend a meeting involving disciplinary action, he/she is to be advised in advance about the content of the meeting. ALL members have the right to ask for representation by a Association Representative.

-Please let us know when your monthly meetings are scheduled with your building members and administration. If you would like us to attend a specific meeting to speak to any issues please let us know. We are here to support you!

-Be sure to follow the chain of command and timeline when filing a grievance or complaint. When correct procedures aren't followed the grievance process can be hindered.

-Please remind members that Split Class forms, the 2022-23 Physical forms, Level II information, and many other helpful resources are available on the REA website at:
<https://www.readingea.com/resources/>

-Be mindful to turn in completed split class and section 30 paperwork within a 48 hour time period. A general table outlining allowable minutes was included in last month's report.

-The current Rep manual can be accessed here:
<https://drive.google.com/file/d/1BRlyC-96waGuFtWT0HIDmFyeDeKbRwHO/view?usp=sharing>

****Wishing everyone a happy holiday and a restful break!**

Respectfully submitted,

Nathan Henschel

Elementary West Officer: *District email - henschen@readingsd.org

*Personal email - n.a.henschel@outlook.com

Teresa Heckman

Elementary East Officer: *District email - heckmant@readingsd.org

*Personal email - reese575@verizon.net