

Assistant treasurer's log NEW ACCOUNTS 1/1/23-2/6/23

respectfully maintained by,
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Accounts	Balance
new checking	72,098.04
money market	187,716.57
old checking	996.91
	260,811.52

◀ REA account balances from 10/30/22

screenshot below of actual account balances as of 2/6/23

NOTE: CLOSED OLD CHECKING AND DEPOSITED BALANCE INTO MONEY MARKET

notable items affecting the balance

Account	Date	Num [1]	Payee / Description	Category	Memo	[2] Payment [3]	Deposit [4]	Account	Total
money market	12/30/22		interest	interest			92.63	187,935.73	309,913.46
new checking	1/01/23		google suite	office bills		19.08		111,841.04	309,894.38
new checking	12/20/22	104	Bryan Sang.	conferences	conference/mileage reimbursemen	321.10		111,519.94	309,573.28
new checking	1/03/23	105	Rebecca Titus	president honor	January stipend	500.00		111,019.94	309,073.28
new checking	1/03/23		maplewood mobile	office bills	rent	750.00		110,269.94	308,323.28
new checking	1/03/23		walmart	food	office restock	21.96		110,247.98	308,301.32
money market	1/04/23		PSEA	dues	dues installment		19,593.30	207,529.03	327,894.62
new checking	1/04/23		Wyndham grand	conferences	Pittsburgh PSEA conference	425.60		109,822.38	327,469.02
new checking	1/04/23		lease direct web pay	office bills	January payment	179.70		109,642.68	327,289.32
new checking	1/05/23		verizon	office bills		99.42		109,543.26	327,189.90
new checking	1/06/23		first energy	office bills		84.93		109,458.33	327,104.97
new checking	1/03/23	106	Reading school district	president honor	Pres. salary reimbursement 2020-2021	89,076.36		20,381.97	238,028.61
old checking	1/18/23		transfer to money market		closed this account and transferred to MM	10,117.61		0.00	227,911.00
money market	1/18/23		transfer from old checking		received from old (closed out) checking account		10,117.61	217,646.64	238,028.61
new checking	1/27/23	107	Heck Brothers flowers	social/teacher w	invoices from 11/19/21-1/13/23	759.77		19,622.20	237,268.84
new checking	1/27/23		PSEA-Eastern	conferences	March conference registration	455.00		19,167.20	236,813.84
money market	1/31/23		interest	interest			109.88	217,756.52	236,923.72
new checking	2/01/23		UGI	office bills	gas	204.51		18,962.69	236,719.21
new checking	2/01/23		stratix	office bills	copies	115.90		18,846.79	236,603.31
new checking	2/01/23		google suite	office bills		19.08		18,827.71	236,584.23
new checking	2/02/23		maplewood mobile	office bills	rent	750.00		18,077.71	235,834.23
new checking	2/02/23		lease direct web pay	office bills	copier February payment	179.70		17,898.01	235,654.53
new checking	2/03/23		verizon	office bills		99.49		17,798.52	235,555.04
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The screenshot shows a banking app interface with the following details:

- Overview** (header)
- CHECKING** (account name)
- Business Checking** (sub-account)
- \$17,798.52** (balance for Business Checking)
- Business Money Mkt** (sub-account)
- \$217,756.52** (balance for Business Money Mkt)

[1] Num:

Check number, DEP for "Deposit", TXFR for "Transfer", etc. This column is just for including extra information about the transaction.

[2] Reconciled (R) or Cleared (c) or Virtual (v):

Use this column to help you track which transactions show up in your bank account ("c" for "cleared") and which have been reconciled with your bank statement ("R" for "reconciled"), and which are transfers between your virtual sub-accounts ("v" for virtual). The word "virtual" refers to the fact that these transfers are only occurring in your spreadsheet and not in your actual bank account.

All transactions where this column is NOT BLANK will be included in the "Cleared Balance."

[3] Money LEAVING the account.

[4] Money ENTERING the account.

[5] Account Balance:

This column provides a running total for the account listed in column A. It is not based on date.

[6] Total Balance:

This column provides a running total for the entire register (sum of deposits minus sum of payments). It is not based on date.