

## **May 2023 Elementary Special Services**

### **Special Education:**

#### **PSEA Special Education Conference:**

Dana Schaffer and I attended the PSEA Special Ed Conference. I will be sharing information once it is shared with us. It was very informative.

### **Counseling Services**

There is a new procedure to have counseling as a related service. A screening needs to be completed for students prior to approval. You should have received an email from Melissa Gillard. The roll out is starting in the middle schools, then high school, and then the elementary schools.

### **New IEP writing program purchased**

According to the February School Board minutes, IEP Writer will be purchased by RSD. We have not had any directives as far as when it will be in transition.

**11.01** To authorize administration to purchase IEPWriter from Leader Services

### **Paperwork deadline:**

All paperwork- IEPs, RRs should be completed by May 19th. If you have any question in your mind that it might not get done- please reach out to your building PC.

### **MOU-Voluntary :**

The MOU was passed during the vote from our members in October as well as the RSD School Board at the October meeting. If your building is eligible to participate, a Google Form will be sent to you by your building PC. Complete to state your level of interest in participating or not participating.

### **Caseloads:**

Please run a cognos report on a regular basis and check with your lead teachers to verify the case load. When you receive your caseload, please check that it is in compliance and the FTE is equal to 1. It is important to keep a running list of your caseload and what IEPs/RRs you have already completed this year. This will apply to your FTE.

### **ESY**

Please send your paperwork in by this Friday- May 5th to heather Foltz

### **English Language Learners/ESL:**

**Ellevation:** Ellevation monitoring forms: If a student is flagged in the system, the ESL case manager will contact you about the student. If you have any questions about monitoring forms, please reach out to your grade level ESL teacher. If an IEP student is reclassified, please reach out to the case manager to Exit the student with the proper changes to the IEP.

**Interventions:** ESL and Special Ed case managers should collaborate in order to assure students are receiving interventions without an overlap in programs. It is hard to find time to collaborate. Please communicate the best that you can.

Respectfully submitted,

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